

## Spelling, Punctuation and Grammar Policy

At Craven Primary Academy, we endeavour to ensure our early learners develop into lifelong learners. At Craven Primary Academy, we believe that as well as bringing enjoyment and advancing learning, spelling, punctuation and grammar knowledge is an essential skill. Our purpose is to ensure all pupils make good or better progress in spelling, punctuation and grammar.

### **Assessment**

- Teachers assess their pupils every half term (using 'STAT' document)
- Assessments are moderated at different intervals throughout the year by SLT
- Assessments are moderated termly by the cluster schools
- Peer and self-marking by the children is encouraged

### **Teaching and Learning**

- All classes in KS2 have three half-hour sessions every week to focus on grammar skills.
- On Mondays, KS2 have a spelling session where children are tested and new spellings are taught. Children are expected to then learn these spellings at home in order to further enhance their chances of progression.
- All given spellings result from the statutory and non-statutory guidelines in the spelling appendix of the National Curriculum.
- Grammar skills are taught within literacy sessions in KS1.
- In Year 1, phonics sessions are taught daily.
- Classrooms in KS2 will have the National Curriculum spelling words displayed within the context of rainbow writing, thus improving their spelling of these words along with their grammatical function.
- All marking of grammar books and spelling practice books is done in line with the school's marking and feedback policy.
- In literacy books, grammar and spelling will be frequently addressed through marking. Key spelling errors are marked pink before being rewritten five times at the bottom of the page.
- Higher ability children are given CTGs to challenge and display mastery skills along with further understanding of grammatical choices.
- Spelling bees occur every half term in order to celebrate success in spelling and inspire children to strive and achieve.